

Immediate Opening - Full-time, August 1, 2024
Campus Ministry Developer
For Province V of the Episcopal Church
Job description

Position description: This is a full-time salaried position. Working schedule will vary with the needs of networks, conferences, and events, The successful candidate:

- may be Clergy or Lay
- must live in Province V (if moving into the province, have 4 months to make the move)
- will be hired by the Coordinator of Province V
- will report to the Coordinator of Province V

Education level: Bachelors required, Masters preferred

OVERVIEW

Province V embraces the theme “Connect, Network, Support,” offering opportunities for people across the province to connect with one another in order to build networks of support. This position is essential to building up support for campuses across our network of 11 dioceses of the Episcopal Church in Wisconsin, Michigan, Illinois, Missouri, Indiana, and Ohio.

The Campus Ministry Developer (CMD) will develop and contribute resources to the various options of support for worshipping communities and dioceses. The main task is to support worshipping communities (parishes, missions, others who gather intentionally) in reaching out to institutions of higher learning (IHL) near them (colleges, universities, community colleges, trade schools, professional schools) to serve the people there (students, staff, and/or faculty and their families). The CMD will support the worshipping community leadership to do the work of building relationships with the IHLs, including assessing the worshipping communities’ gifts, brainstorming ideas about support that they are able to give, and planning the conversations with IHLs. The CMD also would:

- support worshipping communities in discerning, planning, and implementing relationships/programming/etc. with local IHLs
- coach, mentor, advise leaders from worshipping communities as they reach out to IHLs
- form cohorts of leaders
- create a database including communities, individuals, and IHLs
- build a repository of resources
- collaborate with Province V Young Adult / Campus Ministry (YACM) Network

Background

A successful applicant will have a thorough understanding of ecclesial structures and dynamics in the Episcopal Church. Understanding the structures, both of participant dioceses and of the higher education landscape would be essential. This would include experience:

- working at a parish level, either as staff or extensive volunteer experience
- leading others in a variety of settings
- helping individuals or group discern a future path
- exhibiting mastery of current inspirational / motivational techniques

Skills

A successful applicant will be a highly organized self-starter with an independent work ethic, attention to detail, and the following specific skills:

- Community organizing
- Project management
- Effective fundraising
- Digital operations, including databases, social networks, websites, and newsletters
- Written and verbal communication

Duties

- Establish connections and developing networks between people / groups
- Lead gatherings of people and workshops (digital and in-person)
- Build a toolkit that could be used across the church
- Coordinate communications within Province V and across The Episcopal Church
- Collaborate with the current YACM Network Province V
- Update the Province V Executive Board regularly
- Help motivate and mobilize Province V to engage in solicitations and other cultivation / stewardship activities

Additional requirements

- Leadership coach training. If the person is not currently trained as a coach, Province V will pay for the registration fee for Step 1 of the CAST training: <https://coachapproachskilltraining.com/>
- Safe Church training
- Dismantling Racism training
- Successfully complete a criminal background check before starting

The Ideal Candidate will possess the following:

- a desire to foster connections between Episcopal communities and communities of higher learning
- a passion for the formation and growth of spiritual lives of young adults
- spiritual maturity, self-awareness, and cultural competence across many dimensions of diversity
- good interpersonal and communication skills
- the heart of an encourager
- tenacity
- imagination and willingness to “fail faster”

COMPENSATION: Salary \$65,000-\$72,000. This position will also receive pension / retirement planned contribution, and individual health insurance.

This is a grant-funded position for three years.

WORK SETTING:

While the Position is fully remote, the CMD must live and work in Province V (if moving into the province, they have 4 months to make the move). Travel is required for Episcopal Church YACM conference and Province V YACM retreat. Other travel might be scheduled based on affinity cohort group needs and workshops at diocesan conventions.

TO APPLY:

Send cover letter and resume as a .pdf to provinceVcoordinator@gmail.com.

Materials will be accepted until September 10, 2024 or until filled.

Desired start date: January 1, 2025.

Province V is proud to be an Equal Employment Opportunity and Affirmative Action Employer